



Cindy Chadwick, County Librarian
Albany
Castro Valley
Centerville
Dublin
Extension Services
Fremont Main
Irvington
Newark
Niles
San Lorenzo
Union City

Fremont Library Advisory Commission Meeting Agenda May 18, 2020

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

Administration
2450 Stevenson Blvd.
Fremont, CA 94538-2326
510-745-1504
FAX 510-793-2987
www.aclibrary.org

Important Information Regarding the Fremont Library Advisory Commission Meeting

Pursuant to State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, the Fremont Main Library will not be open for May 18, 2020 meeting of the Fremont Library Advisory Commission. The meeting will be conducted remotely via video/teleconference.

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the videoconference or teleconference will be provided at the <https://fremont.gov/1480/Library-Advisory-Commission>.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”), please contact Amanda Gallo at agallo@fremont.gov or 510-289-9053 at least [24/48] hours prior to this meeting for assistance.

HOW TO JOIN MAKE A PUBLIC COMMENT ONLINE OR BY PHONE: The meeting will begin at 7:00 pm. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start of the meeting.

ONLINE: <https://zoom.us/j/96498654639>

When prompted, download and run the Zoom software on your computer. If you have not used Zoom on your computer before you may want to join the call 15 minutes early to test your configuration. Someone will be in the conference at that time to help you.

BY PHONE: +16699009128, 96498654639#

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk’s Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

Brian Edwards, Division Director

Fremont Libraries
Alameda County Library
2400 Stevenson Bld.
Fremont, CA 94538
(510)745-1413

Amanda Gallo, Management Analyst

City of Fremont
3300 Capitol Avenue, Building A
Fremont, CA 94538
Telephone: (510) 284-4063

Fremont Library Advisory Commission

Erika Albury
Jennifer Choe
Patricia Finch, Friends of the Library Representative

Kathleen Lang
Felix Lechner
Janet Perry
David Sheen, Vice Chair
Chitraleka Vivek, Chair
Rayland Ho - (Student Commissioner)

AGENDA
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – May 18, 2020
7:00 P.M.-9:00 P.M.
VIRTUAL MEETING

1. **CALL TO ORDER- REGULAR MEETING- 7:00pm**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** of the meeting held on September 16, 2019
4. **PUBLIC COMMUNICATIONS (written/oral)**
5. **SCHEDULED ITEMS**
 - 5.1 Fremont Main Library – Group4 Archimedes and Space Plan update
 - 5.2 Library Services during COVID-19 and Alameda County Shelter in Place Order
 - 5.3 Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee update
6. **STAFF REPORT**
 - 6.1. Brian Edwards, Division Director
 - 6.2. Amanda Gallo, City of Fremont
7. **COMMISSION AND STAFF COMMUNICATIONS**
 - 7.1 Friends of the Library Report (Pat Finch)
8. **FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**

**DRAFT MINUTES
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – September 16, 2019
7:00 P.M.-9:00 P.M.
Fremont Main Library
2400 Stevenson Blvd. Fremont, CA 94538**

10. CALL TO ORDER- REGULAR MEETING-

Called to order at 7:20pm.

11. ROLL CALL:

Jen Choe
Patricia Finch
David Sheen
Chitraleka Vivek
Felix Lechner

Absent:

Erika Albury
Kathleen Lang

City Staff:

Amanda Gallo

Alameda County Library staff:

Brian Edwards
Jane Carr
Becky Machetta

- 12. APPROVAL OF MINUTES** of the meeting held on May 20, 2019. Commissioner Sheen motioned to approve the minutes, Commissioner Lechner 2nd the vote. Commissioners Choe, Finch, Sheen, Vivek, Lechner all voted Yes to approve the minutes.

- 13. PUBLIC COMMUNICATIONS (written/oral)** No public communications.

14. SCHEDULED ITEMS

5.4 Library Advisory Commission Outreach Updates - Commissioners reported on attending community events that Amanda Gallo distributed at the last FLAC meeting. Commissioner Lechner attended the Festival of the Arts and volunteered in the City booth; he reported less visitors than last year. Lechner also participated in National Night Out, and attended community events with Councilmember Keng and Police Captain Shaun Washington through Ardenwood. People were very happy with library services. Commissioner Choe used the talking point stats from Brian Edwards to write to Councilmembers about the need for more library services. Choe attended block parties as well, and noticed that the library was popular with the public and didn't need additional PR. Choe was interested to see how to translate this support into more resources for the community.

5.4.1 Calendar of City of Fremont Upcoming Events - Amanda Gallo discussed upcoming events for the City of Fremont. Commissioners are

encouraged to attend to meet community members and promote the library.

5.5 Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee update: Commissioners Choe & Sheen contacted Luciana Torres from the City of Fremont. The marquee is now 50 years old, which qualifies it as part of the historical building review process. A qualified architectural historian would need to review the piece and draft a formal letter to proceed. Brian Edwards discussed updating the directional marquees on the property as an alternative.

15. STAFF REPORT

15.1. Brian Edwards, Division Director – Edwards provided an update on new staffing at the library and program updates. Becky Machetta spoke on the educational and cultural programming at the Centerville, Niles, and Irvington Libraries; including a partnership with LEAF, and National Night Out with Kim Beranek (City of Fremont) and State Senator Bob Wiecekowski.

15.2. Amanda Gallo, City of Fremont – Gallo spoke about several items coming up in the City of Fremont, including:

- groundbreaking of Affordable Housing at Warm Springs Village
- on September 10th the City Council approve the Housing Navigation Center. The City hosted three community events with 800 attendees, including 200 at the Senior Center. The HNC will be working with BACS to provide onsite support services.
- Town Fair Plaza will be closing at the end of September, and a new downtown Civic Center plan will begin.
- Census 2020- Gallo is the Census Ambassador for the City staff, the City is looking into grants for an assistance center. In mid-March, people will start receiving a link and code to enter their census information.

16. COMMISSION AND STAFF COMMUNICATIONS

7.1 Friends of the Library Report (Pat Finch) Commissioner Finch reported that the Friends of the Library had lost a few members, but gained a few new members as well. They have increased lobby sales, and have another big sale scheduled between October 26th – 28th. They are willing to move wherever they are assigned within the Fremont Main building.

7.2 Discussion of increasing hours at Fremont neighborhood library sites - Commissioner Vivek asked about increasing library hours for the Fremont Libraries. Edwards noted the request from Fremont Main Library staff to change Monday & Tuesday from 1-9pm to 12-8pm. Edwards also noted that the late start date Monday through Friday made storytimes difficult for parents to attend. Edwards preferred adding hours to Niles and Centerville to increase access for the community. Commissioner Choe wondered if there was any competition for hours and funding with the Archimedes MakerSpace.

17. FUTURE AGENDA ITEMS

Historical Art Process

Possible Hour Changes

Budget Cycle for City of Fremont

Group4 Report – Archimedes and Library Space Plan

18. ADJOURNMENT The meeting was adjourned at 8:32pm.