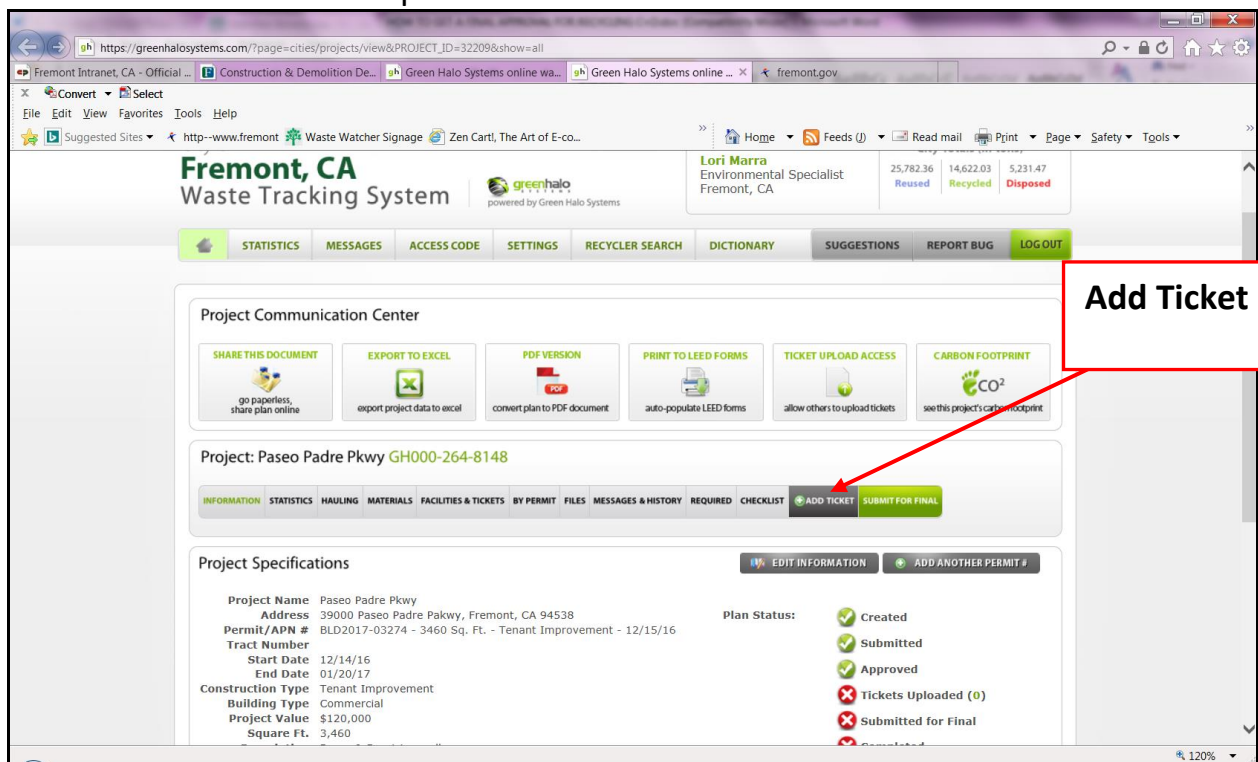


BEFORE FINAL INSPECTION - SUBMIT RECYCLING RECEIPTS FROM CONSTRUCTION / DEMOLITION

TWO OPTIONS: Electronic or Paper Based Submittal

[I. WASTETRACKING.COM/GREEN HALO SYSTEMS electronic system](https://www.fremont.wastetracking.com/greenhalo)

1. Go to www.Fremont.WasteTracking.com
2. If you have already entered a Waste Handling Plan for this project:
 - Proceed to list of **Active Projects**
 - Click on **“Add Ticket”**
 - Upload the weight tag and enter data from the ticket (tonnage, date, etc.)
 - You can enter multiple tickets at once



3. Continue to add all tickets and click **“Submit for Final” (green box)**.

Staff will either approve or reject the recycling receipts and you will be notified via the www.Fremont.WasteTracking.com website.

4. After you receive the notification, you can schedule your final inspection with the Building Inspector by calling 510-494-4400.

**BEFORE FINAL INSPECTION - SUBMIT RECYCLING RECEIPTS
FROM CONSTRUCTION / DEMOLITION**

II. PAPER BASED system:

1. Download a “**Debris Diversion & Disposal Report (DDDR)**” form www.fremont.gov/construction. If it is for a residential subdivision, use the specific subdivision DDDR form.
2. Gather documentation for **all** debris that left the project, whether it was trash or recycled.
MAKE A COPY OF ALL YOUR PAPERWORK. IT WILL NOT BE RETURNED.

If you used Republic Services’ debris box/dumpster service:

- Contact Republic Services at 510-657-3500 and ask for a “Tonnage Disposal Report”.
- Allow three (3) days for Republic Services to provide you a report.

If you Self-Hauled the debris:

- Gather all the weight tags or tonnage receipts associated with the project, including any subcontractors who may have taken material from the jobsite.
3. Complete the DDDR form by totaling the weights of each type of debris shown on the disposal report and/or the weight tags. Questions? Call 510-494-4570
 4. Provide DDDR report and documentation to Environmental Services Staff. Bring in the completed DDDR report, the tonnage disposal report, and any other supporting documentation to:
 - Permit Counter at the Development Services Center
39550 Liberty Street, Fremont
 - Email the report to environment@fremont.gov
 5. **After the DDDR is approved, staff will update our permitting system and you can schedule your final inspection with the Building Dept.**