



## **Human Relations Commission Agenda**

The Human Relations Commission is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

### **General Order of Business**

- |                               |                           |                          |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:15 p.m.  | 7. Announcements          | 12. Commission Reports   |
| 3. Roll call                  | 8. Consent Items          | 13. Staff Reports        |
| 4. Approval of Minutes        | 9. Old Business           | 14. Referral to Staff    |
| 5. Oral Communications        | 10. New Business          | 15. Adjournment          |

### **Order of Discussion**

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

### **Oral Communications**

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

### **Information**

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:15 on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director  
Human Services Department  
3300 Capitol Ave  
Fremont, CA 94538  
(510) 574-2051

Arquimides Caldera, Deputy Director  
Human Services Department  
3300 Capitol Ave.  
Fremont, CA 94538  
(510) 574-2056

*Your interest in the conduct of your City's business is appreciated.*

<b>Human Relations Commission</b>	<b>City Staff</b>
Dharminder Dewan – Vice Chair	Suzanne Shenfil, Human Services Director
Tejinder Dhami	Arquimides Caldera, Deputy Human Services Director
Paddy Iyer	
Dr. Sonia Khan	MaryLou Johnson, Recording Secretary
Lance Kwan	
Patricia Montejano	
Julie Moore	
John Nguyen-Cleary - Chair	
John Smith	

### **Mission Statement**

The City of Fremont's Human Relations Commission promotes and helps create a community environment in which all men, women and children, regardless of race, religion, national origin, gender, disability or sexual orientation, may live, learn, work and play in harmony.

**AGENDA**  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING  
MONDAY, FEBRUARY 22, 2016  
TRAINING ROOM  
3300 CAPITOL AVE., BUILDING B  
FREMONT, CALIFORNIA  
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**

2. **CALL TO ORDER**

3. **ROLL CALL**

Introduction of new Commissioners

- Dr. Sonia Khan
- Patricia Montejano

4. **APPROVAL OF MINUTES** of January 25, 2016

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**

7. **ANNOUNCEMENTS**

8. **CONSENT ITEMS**

9. **OLD BUSINESS**

**9.1 Emerging Leaders - Racial Equity Leadership Development Retreat**

**BACKGROUND:** The Commission sponsored a Racial Equity Leadership Development retreat which was held on January 14 and 15, 2016. Mona Shah and Rosi Reyes facilitated a two-day retreat with 11 participants.

On January 25, 2016, the Commission voted to table this item to allow Ms. Shah and Ms. Reyes time to prepare and present a report on the retreat and provide recommendations for how to best move forward with the Commission's racial equity work. Ms. Shah will be presenting the report

**Enclosure:** Racial Equity Leadership Report

**RECOMMENDATION:** Receive report and provide staff with direction on how the Commission wishes to move forward with its racial equity efforts.

## 9.2 FY 2016-2019 Social Services Grant Process

**BACKGROUND:** The City of Fremont funds a variety of local non-profit agencies through Social Service grants funded by the General Fund, Community Development Block Grant (CDBG) fund and Paratransit (Measure B) fund. This funding supports Fremont's social service safety net for low and moderate income individuals and families.

One of the Human Relations Commission's primary functions is to review and recommend funding of human services grant proposals to the City Council. For FY 2015/16, the final year in the current three-year funding cycle, the Commission recommended \$441,277 in funding to fifteen programs.

**FY 2016/17 Budget:** For FY 2016/17, staff is anticipating approximately \$434,922 or a -1.4% decrease in overall funding for Human Services grants. This total assumes:

- a +3% cost of living adjustment (COLA),
- the reversal of a \$10,000 one-time funding augmentation from 2014/15 that was mistakenly re-implemented in 2015/16, and
- a -5% reduction in CDBG Public Service funds.

At the November meeting, Commissioners requested a comparison of the City's financial contribution to Social Service Grant funding to overall General fund levels, going back several years. Staff will provide this comparison at the meeting.

**FY 2016/17 Funding Process:** The HRC received 17 proposals on January 21, 2016, including two proposals from agencies that are not currently funded. Staff set up two separate trainings for Commissioners to learn the ZoomGrants Request for Proposal (RFP) review website and also provided written instructions. Staff would like to remind all Commissioners to please continue to review online applications in a timely manner. Please be prepared to ask questions of the agencies on March 7<sup>th</sup> and 8<sup>th</sup>.

**Enclosure:** none

**RECOMMENDATION:** Continue to review on-line applications and prepare to ask questions at the upcoming agency interview sessions.

## 9.3 HRC Strategic Planning Retreat

**BACKGROUND:** On January 25, 2016, the Commission voted to hold a strategic planning retreat in April 2016. Staff has sent out a Doodle calendar requesting commissioners' availability on Fridays in April.

**Enclosure:** None

**RECOMMENDATION:** Receive staff progress report on Retreat logistics.

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action)

**10.1 Funding the Next Generation 2<sup>nd</sup> Statewide Conference**

**BACKGROUND:** Staff received information for a conference titled The Promise of Local Dedicated Funds for California's Children, which is being organized by Funding the Next Generation.

The conference focuses on the question: Can local children's funds become a way to ensure sustainable funding for services to children, youth and families? The conference is scheduled for Monday, May 9, 2016 on the San Francisco State University campus. Staff would like to gauge the commission's interest in attending the conference.

**Enclosure:** Enc. 10.1.1 – FtNG Conference Details

**RECOMMENDATION:** Review the enclosed conference details and provide feedback.

11. **COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

12. **COMMITTEE REPORTS**

**12.1 Promoting Economic Security and Success**

**COMMITTEE BACKGROUND:** Chair Nguyen-Cleary and Vice-Chair Dewan, work to promote economic security and success, by implementing the following strategies:

- a. Bridging the Economic Gap
- c. Providing Affordable Housing

**RECOMMENDATION:** Receive committee report on any non-action items.

**12.2 Celebrating Diversity and Promoting Civic Engagement of the Community and Youth**

**COMMITTEE BACKGROUND:** Commissioners Iyer and Smith work to celebrate diversity and promote civic engagement of the community and youth, by implementing the following strategies:

- a. Engaging Youth
- b. Advocating and Educating the Community and Youth about the RHC
- c. Supporting and Promoting the Diversity of Fremont

**RECOMMENDATIONS:** Receive Committee report on any non-action items.

### **12.3 Providing Safety-Net Services for At-Risk Populations**

**COMMITTEE BACKGROUND:** Commissioners Kwan, Dhami, and Vice Chair Dewan work to provide safety net Services for at-risk populations.

**RECOMMENDATION:** Receive committee report on any non-action items.

### **12.4 Financial Resources Committee**

**COMMITTEE BACKGROUND:** Commissioners Smith, and Moore, Vice Chair Dewan, and Chair Nguyen Cleary work to create and implement a sustainable fundraising strategy.

**RECOMMENDATION:** Receive committee report on any non-action items.

### **12.5 Other AdHoc Committee Reports**

## **13. STAFF REPORTS**

**13.1 Attendance Summary (Attachment 13.1)**

**13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.**

**13.3 Legends of the Bay Update**  
Report out on fundraiser which highlighted the Fremont Innovation District and raised \$56,000 for the Fremont Family Resource Center.

**13.4 Warming Center Update**  
Update on the Warming Center season.

**13.5 FRC Update**

**13.6 Housing Update**

**14. REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

## **15. ADJOURNMENT**

