

Fremont Library Advisory Commission Meeting Agenda **March 21, 2016**

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken.

Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

Assistance

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least two working days in advance of the meeting by calling Peggy Watson, Head of Branches at (510)745-1512.

Information

Regularly scheduled meetings of the Fremont Library Advisory Commission are held on a rotating basis at the Fremont Main Library and Fremont branch libraries. Please check the posted agenda for location. Meetings are conducted at 7.00 p.m. on the fourth Monday of January, and the third Monday of March, May, July, September, and November. Meetings may be tape recorded at the discretion of the Chair.

The agenda is available for download on the Fremont Main Library website at <http://guides.aclibrary.org/Fremont> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk's Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

Peggy Watson, Principal Librarian

Fremont Libraries
Alameda County Library
2400 Stevenson Bld.
Fremont, CA 94538

Jackson Hite, Management Analyst

City of Fremont
3300 Capitol Avenue, Building A,
Fremont, CA 94538
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Fremont Library Advisory Commission

Tariq Ali, Vice Chair
Felix Lechner
Deepak Chhabra
Shradha Menghrajani, Youth Commissioner
Chitrleka Vivek
Leslie Zane
Habib Khan
Liu Yan
Patricia Finch, Friends of the Library representative

AGENDA
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – MARCH 21, 2016
7:00 P.M.-9:00 P.M.
Please Note Change of Location to:
Irvington Library,
41825 Greenpark Dr, Fremont, CA 94538

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES of the regular meeting held on Jan 25, 2016

4. PUBLIC COMMUNICATIONS (written/oral)

5. SCHEDULED ITEMS

5.1. Introduction of new FLAC Members, Habib Khan, Liu Yan, Patricia Finch

5.2. Introduction from Jackson Hite, City Representative

5.3. Introduction from Cindy Chadwick, Deputy County Librarian

5.4. Sub-Committee Discussion

Discussion on Sub-committee(s); What are the existing ones and who are the members; Add new sub-committee(s) such as Events sub-committee; Increase Hours sub-committee; others?

5.5. Discussion of Alameda County Library Strategic Vision Workshop

5.6. Discussion of Youth Commissioner Position

5.7. Election of FLAC Chair and Vice Chair

As per charter the FLAC will elect a Chair and Vice Chair at the first meeting in beginning of every calendar year. Every FLAC commissioner is eligible to nominate (themselves or others), and vote.

5.8. Venue of next meeting location

Commissioners will discuss rotating meeting locations at each of the four Fremont Library locations (Fremont Main, Irvington, Niles, Centerville)

5.9. Tour of Irvington Library

6. STAFF REPORT

6.1. Peggy Watson, Manager of Fremont Libraries

7. COMMISSION AND STAFF COMMUNICATIONS

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

ALAMEDA COUNTY LIBRARY
FREMONT LIBRARY ADVISORY COMMISSION
MEETING MINUTES
January 25, 2016

These notes are draft in nature and will not be final until approved by the Library Commission on March 21, 2016

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Tariq Ali, Vice Chair

FLAC Members Present

Tariq Ali, Vice Chair
Deepak Chhabra
Felix Lechner
Shradha Menghrajani
Chitraleka Vivek
Leslie Zane

Members Absent

Joe Samagond, Chair

Staff Present

Peggy Watson, Principal Librarian, Fremont Libraries
Kate Eppler, Branch Manager, Centerville/Irvington/Niles

City of Fremont Staff Present

Karena Shackleford, Deputy City Manger

Approval of Minutes

The minutes from the meeting of November 16, 2015 were approved after being so moved by Commissioner Deepak and seconded by Commissioner Zane. Ayes: Commissioner Ali and Commissioner Lechner. Nays: None. Abstentions: Commissioner Menghrajani and Commissioner Vivek.

Public Comment

There was no public comment.

Scheduled Items

5.1 INTRODUCTION OF NEW PR STAFF MEMBER, ALICIA REYES

This agenda item was cancelled. Alicia Reyes could not attend the meeting.

5.2 REPORT ON CENTERVILLE LIBRARY SURVEY, KATE EPPLER

Kate Eppler presented the results of a survey she had taken at the Centerville Library, asking patrons if they would use the library on Saturdays and what they currently do while they are at the library. Out of the 103 respondents, 64 said they would use the library on Saturdays. Centerville's computer users were the least likely to come on a weekend, while the adult readers and family borrowers were very likely (91%) to visit on a Saturday. When asked what other days Centerville Library should be open, Wednesday was the most popular response. Kate Eppler handed out a calendar with art from the children of the Centerville Library.

5.3 SUB-COMMITTEE REPORTS

Commissioner Zane reported that the committee needs to take a hiatus until the Commissioner vacancies are filled. Commissioner Joseph Smith resigned from the Commission and was on the sub-committee.

5.4 DISCUSSION OF HOURS OF OPERATIONS AT BRANCH LIBRARIES

The commissioners agreed they support any extended hours at the smaller Fremont libraries. Peggy Watson agreed that if Centerville was open on Saturdays, it would take some of the strain off of Fremont Main. She also mentioned that Fremont is only 2 nights a week and it would be helpful to open another night. Funding hours at the smaller libraries will be less expensive than funding hours at Fremont Main. Peggy Watson will pull together some costs for more open hours and present it at the next meeting.

5.5 DISCUSSION OF TWO FLAC VACANCIES

The commissioners reviewed five applications. Peggy Watson commented that the city clerk mentioned that a few of the applications may be expired. The city clerk will let Peggy know soon. Each commissioner chose their top two candidates. Commissioner Ali will pass on the information to Commissioner Samagond for the next meeting.

5.6 VENUE OF NEXT MEETING LOCATIONS

The next meeting will be on March 21, 2016 at the Irvington Library.

5.7 TOUR OF THE NILES LIBRARY

Kate Eppler gave a brief tour of the Niles library and the history. It is a 2000 square foot building, built in 1927. The Niles community is very supportive of the library and really cares about it.

6 STAFF REPORT

Peggy Watson presented a copy of Fremont Main's Quarterly Report from October-December 2015, showing the library's circulation, gate count, and program attendance. A brief description of the many programs were included. Peggy is on the board of Compassionate Fremont. The city council signed the petition to make Fremont a compassionate city. The charter went into the city's time capsule. Fremont Main has been holding Lunchtime Chats with the homeless and underserved population to discuss their needs and how the library can help.

7 COMMISSION AND STAFF COMMUNICATIONS

There were no additional comments.

8 FUTURE AGENDA ITEMS

Next steps to get support for more hours
Review the valid commissioner applications
Revisit the Events Sub-committee progress

9 ADJOURNMENT

The meeting was adjourned at 8:06 p.m. by Vice Chair, Commissioner Tariq Ali.