

Assistance will be provided to those requiring accommodations for disabilities in compliance with the American Disabilities Act of 1990. Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting Human Services Department at (510) 574-2050.



Information about the City or items scheduled on the Agenda may be referred to:

Suzanne Shenfil, Director
Human Services Department
3300 Capitol Ave
Fremont, CA 94538
(510) 574-2051

Arquimides Caldera, Deputy Director
Human Services Department
3300 Capitol Ave.
Fremont, CA 94538
(510) 574-2056

Your interest in the conduct of your City's business is appreciated.

Human Relations Commission

Dharminder Dewan
Tejinder Dhani
Feda Almaliti
Dr. Sonia Khan - Vice Chair
Lance Kwan
Patricia Montejano
Julie Moore - Chair
Cullen Tiernan
Shobana Ramamurthi

City Staff

Suzanne Shenfil, Human Services Director
Arquimides Caldera, Deputy Human Services
Director
Laurie Flores, Recording Secretary

Mission Statement

The City of Fremont's Human Relations Commission (HRC) strives to prevent discrimination and ensure that the rights of all individuals and groups in Fremont are protected under the law. The HRC promotes, supports, and helps create a compassionate community environment where diversity is honored and respected, neighbors reach out and support each other, and the most vulnerable receive services; to allow all a high quality of life in a community where we live, learn, work, and play in peace and harmony.

AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, JANUARY 27, 2020
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**

2. **CALL TO ORDER**

3. **ROLL CALL**

Commissioner Tiernan: Grand Slam Pizza, 472 S Main St, Manchester, NH 03102

4. **APPROVAL OF MINUTES**

Approve October 21, 2019 and November 18, 2019 Minutes

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**

7. **ANNOUNCEMENTS**

7.1 Harmony Day, an HRC sponsored event, is scheduled for Saturday, February 1, 2020.

8. **CONSENT ITEMS**

8.1 **Nominations for HRC Chair and Vice Chair**

BACKGROUND: On January 14, 2019, the HRC Nominating Committee, comprised of Commissioners Tiernan, Ramamurthi and Dhami, provided their nominations of Julie Moore for Chair and Dharminder Dewan for Vice Chair. Both Commissioners accepted their nominations. The Commission needs to approve the nominations for them to be finalized.

RECOMMENDATIONS: Approve Nominating Committee recommendations for Chair and Vice Chair.

9. **OLD BUSINESS**

9.1 **FY 2019-2020 Social Services Grant Mid-Year Evaluation Process**

BACKGROUND: At the November 18, 2019 HRC meeting, the Commission approved the Social Services Grant Mid-Year Evaluation Process, as presented by Staff.

Agency site visits, attended by a commissioner and city staff member, are a key component of the process. The following grantee agencies still need a commissioner assigned to their visit:

- DCARA
- EBAC-Healthy Start
- Family Paths
- Kidango

Enclosures: None.

RECOMMENDATIONS: Commissioners complete site visit sign-up.

9.2 Census 2020

BACKGROUND: The City of Fremont recently hired Ashleigh Howick, Census 2020 Volunteer Coordinator, who will oversee a coordinated effort to recruit and train Census 2020 volunteers. These volunteers will educate and assist individuals with completing questionnaires. Ms. Howick and Candice Rankin, Management Fellow, will provide a summary of the December 10th stakeholder meeting and share updates on recruitment efforts.

Enclosures: None.

RECOMMENDATIONS: Receive updates and provide feedback on how to reach subpopulations within Fremont.

9.3 MADD 2020

BACKGROUND: Based on prior HRC discussions, Make a Difference Day event was to be scheduled for the spring of 2020. Staff is recommending the commission postpone selecting a date for MADD until we have a clearer timeline for the buildout of the Housing Navigation Center. As part of MADD, staff hopes to include a large MADD project as part of the buildout of the HNC. HNC buildout projects may include painting murals and planting landscaping.

Staff recommends the Finance Committee begin the process of recruiting a coordinator who will then outreach and organize projects and volunteers.

RECOMMENDATION: Fundraise for and recruit a new MADD Coordinator.

Enclosure: None.

10 **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action)

11. **COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

12. **COMMITTEE REPORTS**

12.1 **Financial Resources Committee to fund HRC sponsored events**

COMMITTEE BACKGROUND: Chair Moore, and Commissioners Dewan, and Ramamurthi work to create and implement a sustainable fundraising strategy for HRC sponsored events.

RECOMMENDATION: Receive update on event sponsorships.

12.2 **LGBTQ Committee**

COMMITTEE BACKGROUND: The LGBTQ Committee includes Vice-Chair Khan, and Commissioners Kwan, Montejano and Dhami.

At the October 21, 2019 HRC meeting, the Commission approved the following criteria put forth by the LGBTQ Committee, in order to proceed with the 2020 Pride Parade as an HRC project:

1. Pride Parade 2020 will happen if the following 3 criteria are met:
 - i. Committed community team buy-in by December 25, 2019.
 - ii. Committed working space secured by February meeting that is accessible to said community team
 - iii. Committed storage space for all current materials and future materials by February meeting

The Committee will provide a status update on whether these criteria were met.

RECOMMENDATION: determine whether criteria to proceed have been met.

12.3 **Ad Hoc Committee Reports**

12.4 **Liaison Reports**

12.4.1 Union City HRC: Commissioner Tiernan is the HRC's liaison for the Union City HRC.

RECOMMENDATION: Receive update

12.4.2 FRC CAEB: Commissioner Ramamurthi is the HRC's liaison for the FRC CAEB.

RECOMMENDATION: Receive update

12.4.3 FUSD: Vice-Chair Khan is the HRC's liaison for FUSD.

RECOMMENDATION: Receive update

13 **STAFF REPORTS**

13.1 **Attendance Summary (Attachment 13.1)**

13.2 **Calendar (Attachment 13.2) of HRC regular/special meetings and events.**

13.3 **Homeless Services Update**

BACKGROUND: The Fremont Winter Shelter for the Tri-City community, opened on November 18, 2019 and the CleanStart Mobile Hygiene Unit has been in operation since September 16, 2019. Data for both programs through December 31, 2019, are enclosed.

The Housing Navigation Center (HNC) is scheduled to break ground in February 2020 and construction should be completed by mid-July, the full timeline is enclosed with a rendering of the HNC layout.

Also enclosed is the "City of Fremont Human Services Department's Homelessness Report". This report gathers information from Human Services Counselors and Case Managers, regarding the number of clients housed, the number prevented from becoming homeless, and how many completed the Coordinated Entry Assessments, also known as a Housing Needs Assessment. Below is a snapshot of the data:

Impact by number of individuals

Found permanent housing: **29**

Found temporary shelter: **16**

Reunited client with their family: **12**

Transported and assisted entry into a treatment facility: **4**

Prevented client from becoming homeless: **64**

Completed a Coordinated Entry Assessment: **182**

This report does not include Winter Shelter or Islander Project data.

RECOMMENDATION: Receive update

Enclosure: 13.3.1 Winter Shelter and CleanStart Program
Infographics
13.3.2 Human Services Department's Homeless Report
13.3.3 HNC Layout and Timeline

13.4 Tobacco Retail License Program Implementation

BACKGROUND: On December 13, 2019, VIPS (police volunteers) began personally delivering the enclosed packet, to tobacco retailers in Fremont. The packet outlines the new regulations, provides definitions, and includes the FAQ's. The Tobacco Retail License Ordinance became effective on November 8, 2019 and enforcement started on January 1, 2020.

RECOMMENDATION: Receive update

Enclosure: 13.4.1 Outreach Packet to Retailers

14. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).
15. **ADJOURNMENT**



City Hall
3300 Capitol Ave, PO Box 5006, Fremont, CA 94537-5006
www.fremont.gov

Human Relations Commission Agenda

The Human Relations Commission (HRC) is a citizen commission appointed by the Fremont City Council. Human Relations Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business

- | | | |
|-------------------------------|---------------------------|--------------------------|
| 1. Secretary Check for Quorum | 6. Written Communications | 11. Commission Referrals |
| 2. Call to order – 7:00 p.m. | 7. Announcements | 12. Commission Reports |
| 3. Roll call | 8. Consent Items | 13. Staff Reports |
| 4. Approval of Minutes | 9. Old Business | 14. Referral to Staff |
| 5. Oral Communications | 10. New Business | 15. Adjournment |

Order of Discussion

Generally, the order of discussion after introduction of an item by the Chair will include comments and information by staff followed by Human Relations Commissions questions, inquiries or discussion. The applicant, authorized representative, or interested citizens may then speak on the item. At the close of public discussion, the item will be considered by the Commission and action taken.

Oral Communications

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Oral Communications. The Human Relations Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Human Relations Commission may establish time limits of presentations.

Information

Regular scheduled meetings of the Human Relations Commission are conducted at 3300 Capitol Avenue in City Council Chambers. Meetings are held at 7:00pm on the third Monday of the month. Meetings may be tape recorded at the discretion of the Chair.

Copies of the Agenda are available at the Human Services Department at 3300 Capitol Avenue three days preceding the regularly scheduled meeting.



MINUTES
 HUMAN RELATIONS COMMISSION
 REGULAR MEETING
 MONDAY, OCTOBER 21, 2019
 TRAINING ROOM
 3300 CAPITOL AVE., BUILDING B
 FREMONT, CALIFORNIA
 7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**

Present: Chair Moore, Vice Chair Khan, Commissioners Montejano, Dhami, Ramamurthi, Almaliti, and Dewan

Absent: Commissioners Tiernan and Kwan

4. **APPROVAL OF MINUTES**

September 16, 2019 Minutes were changed to correct item 12.4.3 to read "FUSD".

Commissioner Montejano motioned to accept the September 16, 2019 Minutes, as corrected. Commission Almaliti seconded the motion. The motion passed with the following vote:

| Yes | No | Absent from Vote |
|------------|----|------------------|
| Ramamurthi | | Dewan |
| Montejano | | Kwan |
| Dhami | | Tiernan |
| Almaliti | | |
| Khan | | |
| Moore | | |

5. **ORAL COMMUNICATIONS**

Public Comment: A public comment was made language in the agenda. Words such as "compassionate" "hate" and "isms", are not uniform interpretations and should be avoided so as not to tell people what to think. Leave some things in the sphere of personal choice.

6. **WRITTEN COMMUNICATIONS**
7. **ANNOUNCEMENTS**

Staff announced the Event Center Groundbreaking and the last night for Street Eats.

8. CONSENT ITEMS

8.1 Bay Area Stands United Against Hate Week

Vice Chair Khan moved item 8.1 from Consent for discussion, because item is not a rubberstamp decision and would have supported the events but not the proclamation. Requested another motion be made.

Commissioner Dewan motioned for the HRC to support Bay Area Stands United Against Hate Week, Commissioner Almaliti seconded the motion. The motion passed with the following votes:

| Yes | No | Absent |
|------------|------|---------|
| Ramamurthi | Khan | Tiernan |
| Montejano | | Kwan |
| Dhami | | |
| Almaliti | | |
| Dewan | | |
| Moore | | |

Chair Moore motioned to create an ad hoc committee and authorize them to update the proclamation and submit it directly to Council. Commissioner Almaliti seconded the motion. The motion passed with the following votes:

| Yes | No | Absent |
|------------|------|---------|
| Ramamurthi | Khan | Tiernan |
| Montejano | | Kwan |
| Dhami | | |
| Almaliti | | |
| Dewan | | |
| Moore | | |

The ad hoc committee is comprised of Chaire Moore and Commissioners Almaliti and Dewan.

8.2 Engaging the Fremont Community on the Topic of Homelessness

8.3 Latino and Hispanic Heritage Month

Commissioner Dewan motioned to approve items 8.2 and 8.3, Commissioner Almaliti seconded the motion. The motion passed with the following votes:

| Yes | No | Absent |
|------------|----|---------|
| Ramamurthi | | Kwan |
| Montejano | | Tiernan |
| Dhami | | |
| Khan | | |

| | | |
|----------|--|--|
| Almaliti | | |
| Moore | | |
| Dewan | | |

9. **OLD BUSINESS**

None

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action)

10.1 **World Interfaith Harmony Day**

A representative from the Tri City Interfaith Council announced the upcoming World Interfaith Harmony Day; being held on February 1, 2020 from 1pm – 4pm at Niles Discovery Church. The TCIC requested support and sponsorship from the HRC to defray costs associated with facilitators and entertainment.

Commissioner Almaliti motioned to sponsor the World Interfaith Harmony Day at \$200 and use HRC logo and name for materials and Commissioner Dhami to serve as liaison. Commissioner Ramamurthi seconded the motion. The motion passed with the following votes:

| Yes | No | Absent |
|------------|----|---------|
| Ramamurthi | | Kwan |
| Montejano | | Tiernan |
| Dhami | | |
| Khan | | |
| Almaliti | | |
| Moore | | |
| Dewan | | |

11. **COMMISSION REFERRALS** (Referrals from the City Council to the Commission)

None

12. **COMMITTEE REPORTS AND ACTIONS**

12.1 **Financial Resources Committee**

Nothing to report.

12.2 **LGBTQ Committee**

The LGBTQ Committee proposed the following plan for upcoming LGBTQ events:

1. Pride Parade 2020 will happen if the following 3 criteria be met:

- i. Committed community team buy-in by December 25, 2019.
- ii. Committed working space secured by February meeting that is accessible to said community team
- iii. Committed storage space for all current materials and future materials by February meeting
- 2. Receive direction from the Commission on whether the Pride Parade and 4th of July Parades should continue to be packaged together as community outreach and fundraising effort. An alternative proposal, would be to separate the two parades as separate projects.
- 3. Transgender Day of Remembrance will be celebrated by doing a repeat of the proclamation and adding in the TransVision language from the Pride Proclamation. Arrange a community vigil November 20th and invite our allies and City Council.
- 4. HRC will walk with Alameda County HRC to Oakland Pride; consider tabling

Chair Moore motioned to approve the Pride Parade 2020 plan, set forth in item 1 – 4; striking “arrange a community vigil” in item 3 and “consider tabling” at Oakland Pride event, in item 4. Commissioner Montejano seconded the motion.

A friendly amendment was made to item 2 – discuss whether or not to continue to package 4th of July and Pride parades as one project or separate projects, pending on the results of community outreach from item 1.

The motion and friendly amendment passed with the following votes:

| Yes | No | Absent |
|------------|----|---------|
| Ramamurthi | | Kwan |
| Montejano | | Tiernan |
| Dhami | | |
| Khan | | |
| Almaliti | | |
| Moore | | |
| Dewan | | |

12.3 Ad Hoc Committee Reports

None.

12.4 Liaison Reports

12.4.1 Union City HRC

None

12.4.2 FRC CAEB

Commissioner Ramamurthi to replace Commissioner Dhami as liaison

12.4.3 FUSD

Vape education effort underway and more focus on African American families

13. STAFF REPORTS

13.1 Attendance Summary (Attachment 13.1)

Commissioners and staff reviewed the Attendance Summary.

13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.

Commissioners and staff reviewed the Calendar.

13.3 2020 Census

Staff reported planning and grant updates

13.4 MADD 2020

Table item to November or January meeting

- 14. REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. ADJOURNMENT

Commissioner Montejano motioned to adjourn the meeting at 8:05pm, Commissioner Kwan seconded.

The motion passed by the following vote:

| Yes | No |
|------------|----|
| Dhami | |
| Khan | |
| Kwan | |
| Montejano | |
| Moore | |
| Ramamurthi | |
| Tiernan | |
| Almaliti | |

MINUTES
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, NOVEMBER 18, 2019
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:00 P.M.

1. **SECRETARY CALL FOR QUORUM**
2. **CALL TO ORDER**
3. **ROLL CALL**

Present: Chair Moore, Vice Chair Khan, Commissioners Montejano, Kwan, Ramamurthi, Tiernan, and Dhani
Commissioner Almaliti joined the meeting at 7:15 p.m.

Absent: Commissioner Dewan

4. **APPROVAL OF MINUTES**

Minutes for the meeting on October 21, 2019 will be approved at a future meeting.

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**

7. **ANNOUNCEMENTS**

Chair Moore informed the Commission that the Homeless Navigation Center in Hayward had opened today in the industrial section of the city. A clean-up operation of the homeless encampment near the railroad tracks had been accomplished.

8. **CONSENT ITEMS**

9. **OLD BUSINESS**

9.1 Winter Shelter

Director Shenfil reported that the Winter Shelter opened today. The shelter will be open to adults only. The City is in discussion with churches in an effort to provide shelter for families. The City is also working on providing hotel vouchers; participants will use the City's Ride-On Tri-City's Lyft program to get a ride to the hotel.

9.2 Update on Tobacco Retail License

Director Shenfil informed that Code Enforcement Department and Police Department attended a workshop, along with 27 vendors on November 4th, 2019. The Police Department played a video showing young people who suffered the effects of vaping and the resultant consequences to their health.

9.3 Mosaicsangam

Commissioner Ramamurthi commented on the value of having a cultural agency like Mosaicsangam, where various cultures showcase their arts. Director Shenfil said she had met with one of the staff members and agreed the agency was relevant and significant to Fremont.

10. NEW BUSINESS (Items on which the Commission has not yet had an agendized discussion or taken action)

10.1 FY 2019-2020 Social Services Grant Mid-Year Evaluation Process

Staff Member Leyva reviewed the Social Service Grant mid-year evaluation process with the Commissioners and presented them with the following documents:

- Grant Manager Evaluation
- Agency Questionnaire
- Timeline

Commissioners reviewed the documents and provided their concurrence. Staff Member Leyva passed around a sign-up sheet where Commissioners could sign up to visit agencies along with the agency’s Grant Manager, during the evaluation process.

Commissioner Montejano motioned to approve the three documents and the mid-year evaluation process as presented by Staff Member Leyva. Vice Chair Khan seconded the motion.

The motion passed with the following vote:

| Yes | No |
|------------|----|
| Ramamurthi | |
| Montejano | |
| Dhami | |
| Khan | |
| Kwan | |
| Moore | |
| Tiernan | |

Commissioner Almaliti was not present during the vote.

10.2 Cancellation of December 2019 HRC Meeting

Commissioner Kwan motioned to cancel the December 2019 HRC Meeting. Commissioner Dhami seconded the motion. The motion passed with the following vote:

| Yes | No |
|------------|----|
| Ramamurthi | |
| Montejano | |
| Dhami | |
| Khan | |
| Kwan | |
| Moore | |
| Tiernan | |

Commissioner Almaliti was not present during the vote.

10.3 Appointment of Nominating Committee for 2018 HRC Chairperson and Vice-Chair

Commissioners Tiernan, Dhami and Ramamurthi were appointed by the Commission as members of a Nominating Committee for new officers. The Nominating Committee will provide their recommendations to the Commission at the next meeting in January 2020.

11. COMMISSION REFERRALS (Referrals from the City Council to the Commission)

None

12. COMMITTEE REPORTS AND ACTIONS

12.1 Financial Resources Committee

Nothing to report.

12.2 LGBTQ Committee

Vice Chair Khan suggested creating an LGBTQ Facebook group. Dy Director Caldera will check to ensure this is feasible.

12.3 Ad Hoc Committee Reports

12.3.1 Community Engagement on the Topic of Homelessness

Chair Moore presented the Commission and Staff with a list of programs and services operated by the City, where the community would be able to help. The Commission brainstormed on ways to disseminate this information. Apart from providing this information to Commissioners' contacts and networks, the following avenues were suggested:

- Commissioner Ramamurthi suggested Ardenwood's Yahoo Forum
- Commissioner Kwan will post on 'Friends of HNC' Facebook Group
- Commissioner Ramamurthi suggested Fremont Citizens' Network

12.4 Liaison Reports

12.4.1 Union City HRC

Commissioner Tiernan attended California Democratic Party's Commission in Long Beach. He reported that the Commission comprises of 7 Commissioners with 2 alternates. He reported that they would be having an off-site pot luck party in December to replace the regular meeting.

12.4.2 FRC CAEB

Commissioner Ramamurthi, who is the official liaison for CAEB, will be attending the FRC meeting on November 19, 2019. She will report back at the next HRC Meeting.

12.4.3 FUSD

Nothing to report.

13. STAFF REPORTS

13.1 Attendance Summary (Attachment 13.1)

Commissioners and staff reviewed the Attendance Summary.

13.2 Calendar (Attachment 13.2) of HRC regular/special meetings and events.

Commissioners and staff reviewed the Calendar.

13.3 2020 Census

Dy. Director Caldera requested Commissioners to inform their contacts about the Census 2020 Volunteer Coordinator position. He said the job would be ideal for a community-minded, out-going person. The position would be secure through June 2020.

13.4 MADD 2020

The Commission and staff decided to postpone Make A Difference Day to the spring of 2020. Director Shenfil suggested providing projects connected to the Navigation Center, once it is operational.

Chair Moore reported that FUSD completed several projects in various schools. Other projects have also been carried out in churches and agencies like Abode Services.

14. **REFERRALS TO STAFF** (a request to have items placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. **ADJOURNMENT**

*Commissioner Montejano motioned to adjourn the meeting at 8:05pm,
Commissioner Kwan seconded.*

The motion passed by the following vote:

| Yes | No |
|------------|----|
| Dhami | |
| Khan | |
| Kwan | |
| Montejano | |
| Moore | |
| Ramamurthi | |
| Tiernan | |
| Almaliti | |

CITY OF FREMONT
Boards, Commissions, and Committees Attendance Record

Suzanne Shenfil

HUMAN RELATIONS COMMISSION

| Member | Meeting Dates | | | | | | |
|---------------------|---------------|-----------|-----------|------------|------------|------------|--|
| | 7/15/2019 | 8/15/2019 | 9/16/2019 | 10/21/2019 | 11/18/2019 | 12/16/2019 | |
| MEETING TYPE | R | C | R | R | R | C | |
| Feda Almaliti | P | C | P | P | P | C | |
| Dr. Sonia Khan | P | C | P | P | P | C | |
| Dharminder Dewan | P | C | A | P | A | C | |
| Shobana Ramamurthi | P | C | P | P | P | C | |
| Lance Kwan | P | C | P | A | P | C | |
| Patricia Montejano | P | C | P | P | P | C | |
| Tejinder "TJ" Dhami | P | C | P | P | P | C | |
| Julie Moore | P | C | P | P | P | C | |
| Cullen Tiernan | P | C | P | A | P | C | |

Attachment 13.1

Attendance Codes

P - Present A - Absent E - Excused Absence

Meeting Codes

R - Regular Meeting S - Special Meeting L - Lack of Quorum C - Cancelled Meeting for lack of business

*** Due to lack of Quorum, absence does not affect eligibility.**

Commissioners can not have two unexcused meetings in a row in a one year time frame AND
 Commissioners can not have three unexcused meetings in a 6 month time period. Jan - June and July - December

Encl. 13.1

2020 HRC Calendar

| | | |
|--------------------|-----------------------|---------------------------|
| | | |
| January 27, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| February 24, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| March 16, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| April 20, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| May 18, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| June 15, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| June 27, 2020 | Float Decoration | |
| June 28, 2020 | SF Pride Parade | |
| July 4, 2020 | Fourth of July Parade | |
| July 20, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| August 17, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| September 21, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| October 19, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| November 16, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| December 21, 2020 | Regular Meeting | 7:00 PM –HR Training Room |
| | | |
| | | |
| | | |
| | | |
| | | |

Encl: 13.3.1

Fremont Winter Shelter for the Tri Cities Community

November 18, 2019- December 31, 2019



45 Days



198 people provided dinner
102 people sheltered



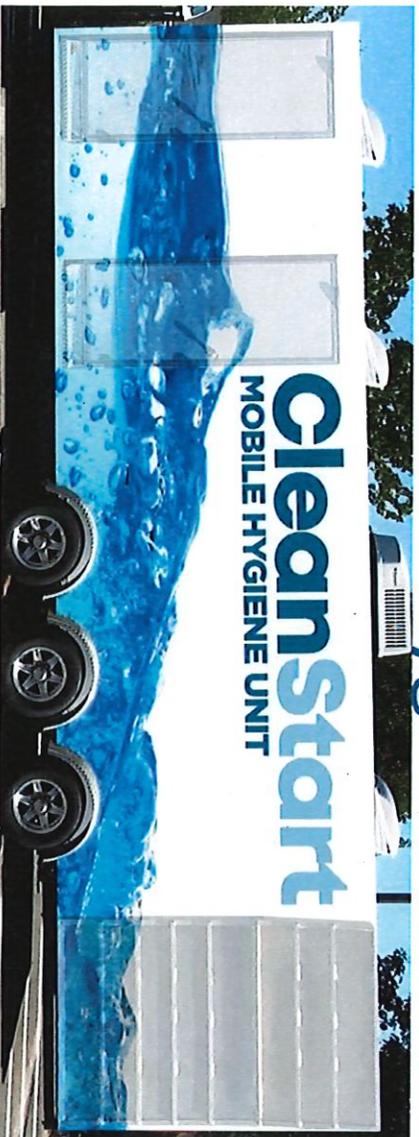
2,073 dinners served



1,396 bed nights of service



Mobile Hygiene Unit: CleanStart



September 16, 2019 – December 31, 2019



291 individuals served



596 showers provided



456 loads of laundry



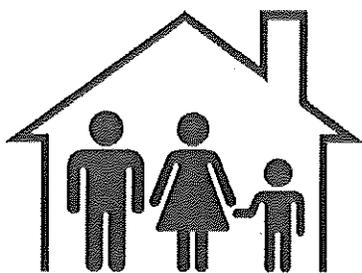
City of Fremont Human Services Department 2019 Homelessness Report

The Human Services Department oversees the City's programs for children, youth, families, and seniors. The Department employs a diverse group of staff including Case Managers, Counselors, and Program Coordinators who directly assist low income residents to have a better quality of life through a multitude of services. For example, case managers work with low income residents to connect them to services such as insurance, health care, benefit programs, socialization opportunities, and mental health services.

With the rise in homelessness, in addition to the current clientele staff serves, the Department has had an increasing role in working with individuals who are at-risk or currently homeless. Human Services staff assist individuals with housing-related services to ensure that folks stay housed, or find sustainable housing.

The Department also funds a Home Match Program administered by Covia, which connects individuals seeking housing with homeowners. These agreements result in a more affordable living situation for the home seekers, while providing the home providers with extra income or services to help them stay in their homes.

The Human Services Department captured data on the efforts made by staff and Covia in 2019 to help individuals who were at-risk of or experiencing homelessness.



How many people were helped?

84 total households

169 total unduplicated individuals

93 individuals assisted by Human Services Case Managers

46 individuals assisted through Home Match

30 individuals assisted through Stay Housed

Who was served?

Average age of clients: **58**

Youngest: **7**

Oldest: **79**



of families: **26 (86 individuals)**

of single adults: **83**

Human Services Department

What type of impact did we make (by # of individuals)?



Found permanent housing: **29**

Found temporary shelter: **16**

Reunited client with their family: **12**



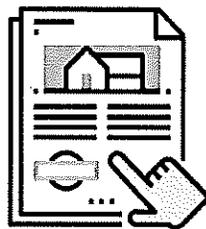
Transported and assisted entry into a treatment facility: **4**

Prevented client from becoming homeless: **64**

Completed a Coordinated Entry Assessment: **182**

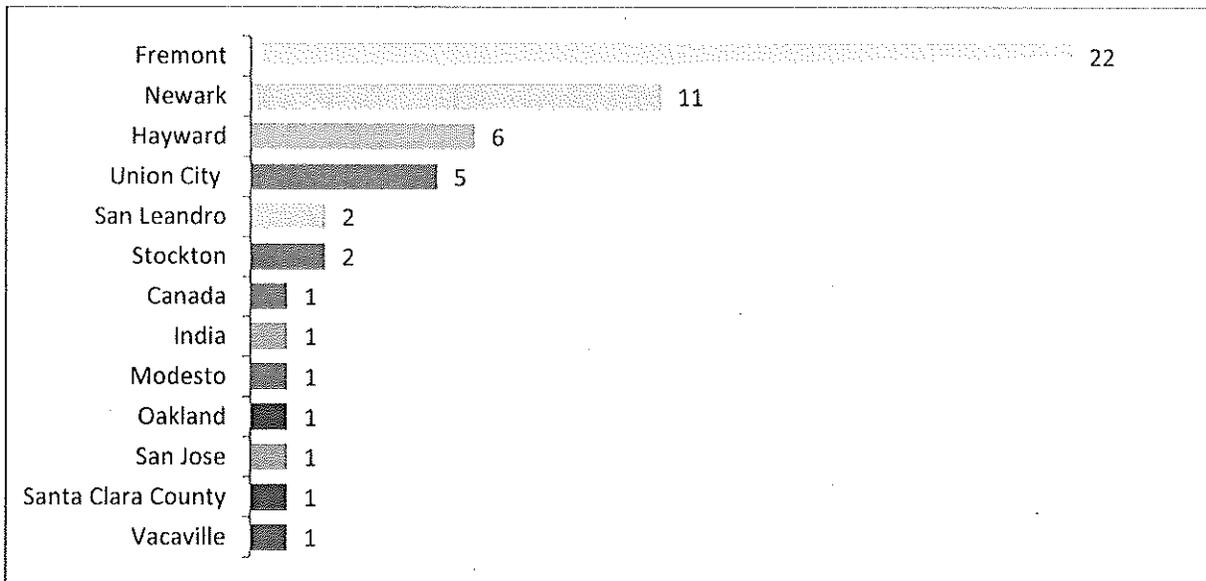
Examples of "client was going to be homeless, and staff helped prevent it"

- Assisted Living Waiver Program
- Found Board and Care facility
- Coordinate with landlord to prevent family from being homeless



- Obtain treatment to stay in current housing
- Helped client find a room to rent
- Connect client to legal services

City housing is located in (by household):



Types of housing clients are living in:

Apartment

Assisted Living

House

Board and Care

Hotel/Motel

Renting a room

Coordinated Entry Assessments

Coordinated Entry is a shared and standardized method for connecting people experiencing homelessness to the resources available. It assesses people's housing-related needs, prioritizes them for resources, and links those in need to a range of types of assistance, including immediate shelter and longer-term housing focused programs. Coordinated Entry is a requirement for every community that receives State or Federal funds for programs serving homeless people.

The Fremont Family Resource Center has been designated as a Housing Resource Center for the Tri-City area, and receives referrals from Eden I&R. The Department has designated staff members that are trained to conduct coordinated entry assessments.

of CEA's completed by Fremont Human Services staff in 2019: **182**

City of Fremont Stay Housed Program

The Human Services Department developed and oversees a temporary rent subsidy program utilizing federal HOME funds. Eligible tenants are provided with a temporary rent subsidy for up to 24 months to help tenants "stay housed." Tenants must also participate in the SparkPoint Program so that they can transition from financial instability to self-sufficiency so they can continue to maintain their housing once they are termed out of the Stay Housed Program.

Total number of individuals assisted: **30**

Number of households: **9**

Average length of assistance received: **12 months**

Total subsidy provided in 2019: **\$38,234**

Average total subsidy per household: **\$9,800**



Covia Home Match Program



The Human Services Department contracts with Covia to administer Home Match, a program that connects home providers with extra rooms with home seekers who need an affordable place to live. Homeowners are usually seniors who benefit from additional income, companionship, or help with chores such as grocery shopping or transportation. Home seekers benefit from affordable rent without having to leave the area.

Home Match connects people based on lifestyle and interests to ensure compatibility. Staff screens applicants through interviews, background checks, and home visits, and helps design a comprehensive "Living Together Agreement" that establishes the terms of the living arrangement. Once a match is made, staff continues to work with both parties, offering on-going support.

Data breakdown of Homeowners and Home Seekers who applied in 2019

| | Homeowners | Home Seekers |
|-----------------|------------|--------------|
| Intakes: | 32 | 132 |
| Average Age: | 74 | 53 |
| Average Income: | \$35,550 | \$32,515 |



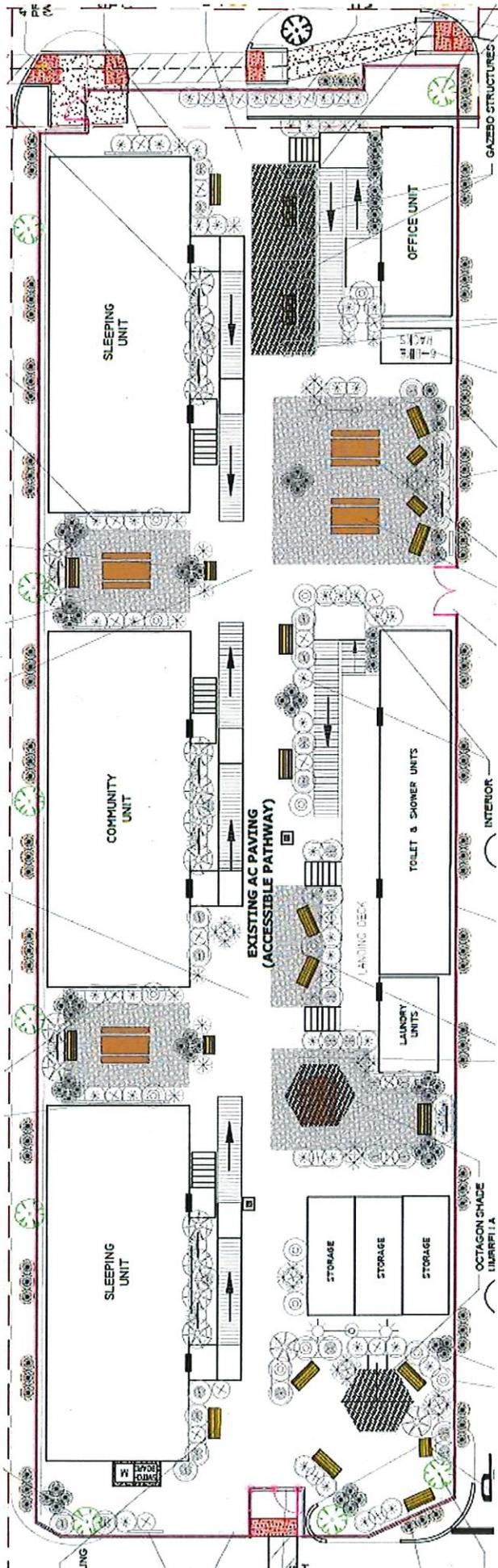
Data breakdown of actual home matches made in 2019



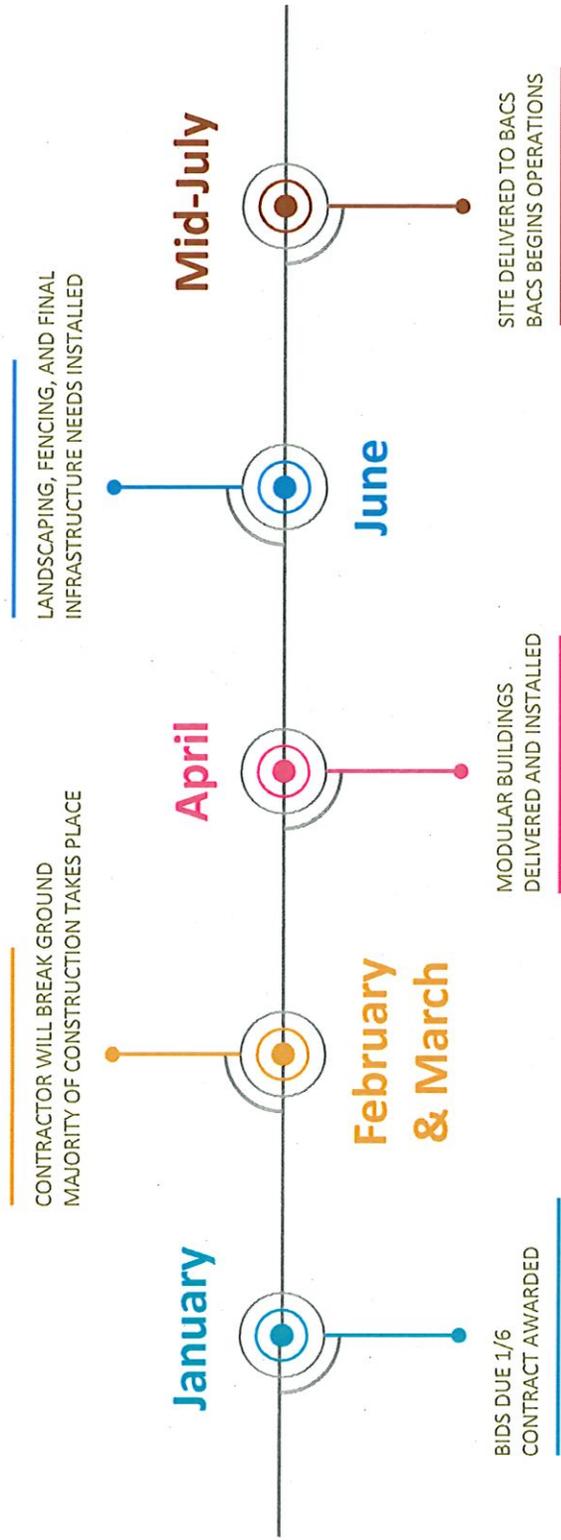
New home matches made in 2019: **23**
 Average rent: **\$720/month**
 Average length of match: **10 months**

| | Homeowners | Home Seekers |
|-----------------|------------|--------------|
| Average Age: | 70 | 58 |
| Average Income: | \$34,500 | \$33,300 |

Temporary Housing Navigation Layout



Temporary Housing Navigation Schedule





Community Development Department
39550 Liberty Street | P.O. Box 5006, Fremont, CA 94537-5006
www.fremont.gov

Encl. 13.4.1

December 13, 2019

Attention tobacco retailers:

The enclosed information packet is intended to provide information regarding the City of Fremont's new mandatory Tobacco Retail License Regulations.

These regulations took effect on November 8, 2019. Please be advised the City will begin enforcing these regulations on January 1, 2020. A complete set of the regulations (Fremont Municipal Code Chapter 8.75) is enclosed, along with additional documentation with summary and guidance information that will help explain the details.

Be sure to read all of the enclosed information. We also ask that you post the enclosed color flyer (containing photos of banned products) in your work place so that your sales clerks are familiar with important product information.

A few of the important related details are shown below.

- All tobacco retailers are required to have a City of Fremont Tobacco Retail License, which must be prominently posted at the business location.
- Each location must have a separate license.
- The sales (and storage) of all flavored tobacco products are strictly prohibited. This includes, but is not limited to, flavored: cigarettes, cigars, cigarillos, little cigars, Swishers, chewing tobacco, pipe tobacco, snuff, hookah, e-cigarette cartridges, e-juice, JUUL pods, and other flavored components for vaporizers.
- Cigarettes must not be sold in packs of less than 20, and must be sold at a minimum price of \$8.
- Cigars must not be sold in packs of less than 5, and must be sold at a minimum price of \$8. Exception: single cigars may be sold only if the individual cigar price is a minimum of \$5.
- All tobacco must only be sold as packaged by the manufacturer intended for retail sale, and individually packages must not be "bundled" to meet the minimum quantities or prices.
- Violations are subject to fines, license suspension/revocation, and civil or criminal actions.
- Please find the complete regulations by visiting <https://www.fremont.gov/3478/Tobacco-Retail-License> and clicking on [Tobacco Retail License Ordinance](#).

If you have any questions, please contact Fremont Code Enforcement Officer Kennie Harrison at 510-494-4523 or at kharrison@fremont.gov. Thank you for your attention to these matters.

Sincerely,

A handwritten signature in cursive script that reads "Leonard Powell".

Leonard Powell, Fremont Code Enforcement Manager.



Community Development Department

39550 Liberty Street | P.O. Box 5006, Fremont, CA 94537-5006

www.fremont.gov

Guidelines to Help Tobacco Retailers
Evaluate Inventory for “Banned” Products
under City of Fremont Tobacco Retailers License
Ordinance (“TRL”) (FMC Chap 8.75) – Published November 2019

Prohibited or Banned Products

CIGARS

Any single cigar, except for single cigars with a minimum retail price of \$5.00, including taxes and fees.

All packs of cigars unless they contain at least five cigars, with a minimum retail price of \$8.00 per pack, including taxes and fees. All packs must be manufacturer's original consumer packaging intended for sale to consumers.

CIGARETTES

All single cigarettes.

All packs containing fewer than the twenty cigarettes. All packs must be manufacturer's original consumer packaging intended for sale to consumers.

All packs of cigarettes offered for less than \$8.00 per pack, including taxes and fees.

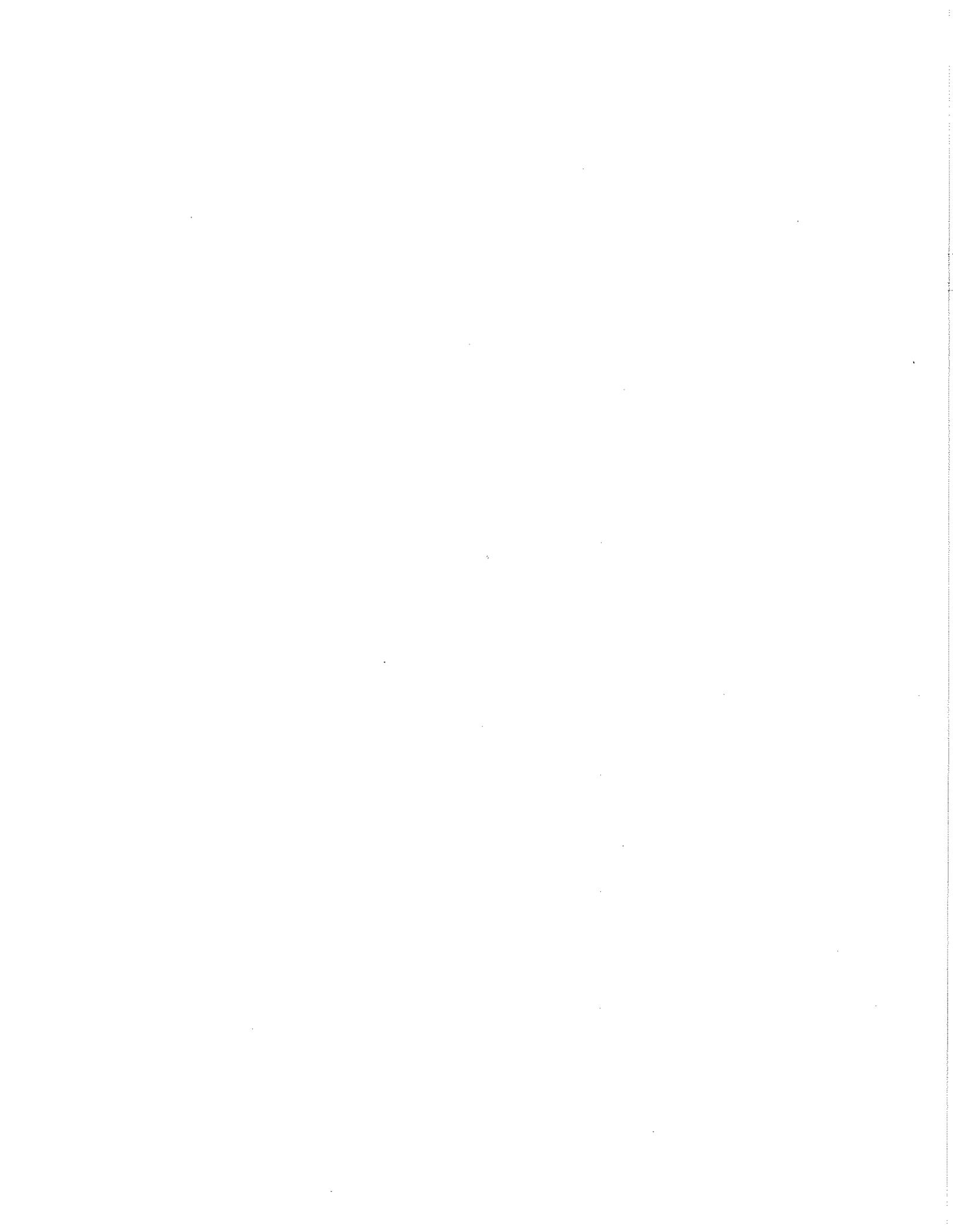
All menthol cigarettes.

FLAVORED TOBACCO PRODUCTS

All flavored tobacco products.

GENERAL

All self-service displays.





FLAVORED TOBACCO PRODUCTS: REQUIREMENTS FOR FREMONT RETAILERS

The sale of flavored tobacco products is not permitted in Fremont. This includes, but is not limited to, the following products.



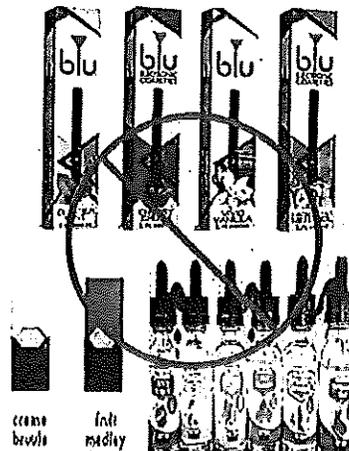
Menthol, Mint, and Wintergreen
Flavored Cigarettes



Flavored Chewing Tobacco
and Snus



Flavored Cigars, Cigarillos,
Little Cigars, Cigar/Blunt Wraps

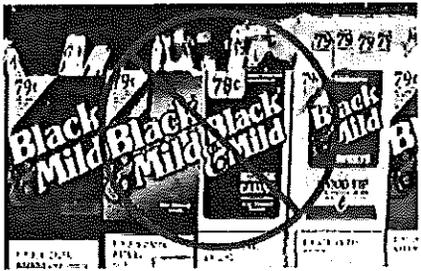


Flavored E-Cigarettes,
E-Hookahs, Vape Pens,
Juil, and E-Liquids

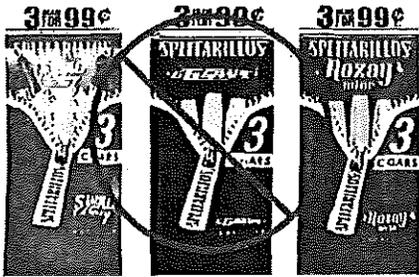
Cigarettes must be sold in packs of 20, at a minimum price of \$8, including all applicable taxes.



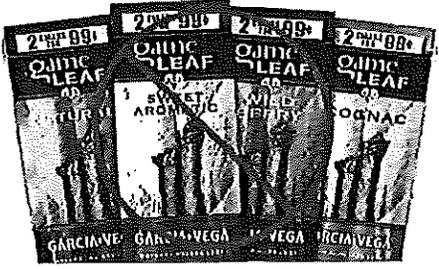
Cigars (including cigarillos/little cigars) must be sold in packs of 5, at a minimum price of \$8, including all applicable taxes.



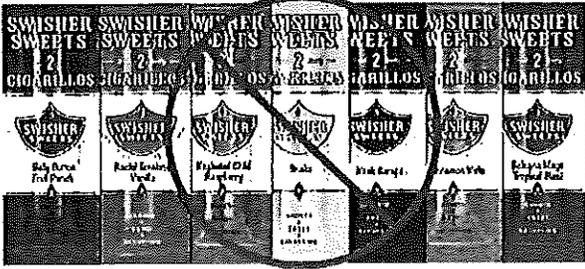
Black & Mild Single Cigars for 79 Cents Each



Splitarillos 3-pack Cigarillos for 99 Cents Each



Game Leaf 2-Pack Cigars



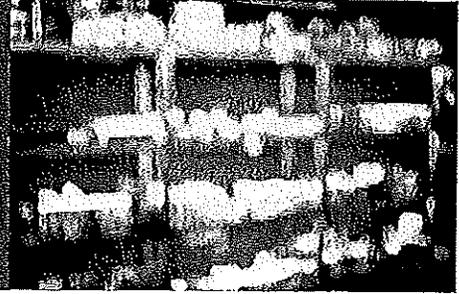
Swisher Sweets 2-Pack Cigarillos

Single cigars already sold at \$5 are permitted.

For more information, visit www.Fremont.gov/TobaccoRetailLicense.



Tobacco Retail License Program Frequently Asked Questions



1. Why was the Tobacco Retail License Ordinance passed in Fremont?

The Tobacco Retail License Ordinance was passed: 1) to ensure that retailers comply with tobacco control laws to protect the health, safety, and welfare of the Fremont community, and 2) to limit youth access to tobacco products.

As a result of targeted industry marketing strategies, flavored tobacco products are marketed to youth and young adults, helping to establish tobacco habits that can lead to long-term addiction. Reducing youth exposure to these products will counteract this targeting.

2. What are the new restrictions associated with this new ordinance?

- Any retailer who sells tobacco products needs to acquire an annual Tobacco Retail License from the City of Fremont.
- The sale of flavored tobacco products, including menthol cigarettes, is prohibited. Flavored tobacco products can include, but are not limited to, flavored: cigarettes, cigars, cigarillos, little cigars, Swishers, chewing tobacco, pipe tobacco, snuff, hookah, e-cigarette cartridges, e-juice, JUUL pods, and other flavored components for vaporizers.
- Retailers must sell cigarettes in packs of twenty (20). The sale of a pack of twenty (20) cigarettes for less than eight dollars (\$8) is prohibited.
Retailers may not sell cigarettes in a pack with less than twenty (20) cigarettes.
Retailers may not sell cigarette packs for less than 8 dollars (\$8), including all applicable taxes.
- The sale of single cigars for less than five dollars (\$5) is prohibited.
Retailers may not sell single cigars for less than 5 dollars (\$5), including all applicable taxes.

- **Retailers must sell cigars, at a minimum, in packs of five (5). The sale of a pack of five (5) cigars for less than eight dollars (\$8) is prohibited.**

Retailers may not sell cigars in a pack with less than five (5) cigars. Retailers may not sell cigar packs for less than eight dollars (\$8) per pack.

Retailers are still permitted to sell pipes, hookahs, vaporizers, and e-cigarettes.

3. What is a flavored tobacco product?

A flavored tobacco product is any tobacco product which contains an ingredient that imparts a characterizing flavor.

4. What is a characterizing flavor?

A characterizing flavor is a taste or aroma other than the taste or aroma of tobacco. Examples of characterizing flavor include:

- Menthol, mint, and wintergreen
- Fruit flavors such as grape, cherry, mango, and watermelon
- Candy flavors such as chocolate, vanilla, cotton candy, bubble gum, and licorice
- Alcohol flavors such as wine, apple martini, piña colada, rum, and cognac
- Spice flavors such as clove and cinnamon

There are many other flavors not listed here such as honey, cream, coffee, cocoa, herbs, and desserts.

5. When does the ordinance go into effect?

The ordinance went into effect November 8, 2019. However, Tobacco Retail License applications are not due until January 1, 2020, and enforcement regarding compliance of the new regulations will begin at the end of December 2019. The application is available on the City of Fremont's webpage: www.Fremont.gov/TobaccoRetailLicense.

6. Who is considered a tobacco retailer?

A tobacco retailer is any person or business that sells, offers for sale or distribution, exchanges, or offers to exchange for any form of consideration tobacco, tobacco products (see Question #7), or tobacco paraphernalia (see Question #8). Tobacco retailers must also be in

possession of a California State Cigarette and Tobacco License in order to sell tobacco products in the state. No tobacco sales are permitted from mobile vending (see Definitions at the end of this document) or pharmacies. Current electronic cigarette retailers are also considered a tobacco retailer under the new ordinance and must apply for a local Tobacco Retail License.

7. What are considered tobacco products?

A tobacco product includes any product containing, made, or derived from tobacco or nicotine intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff. It also includes any electronic device that delivers nicotine or other substances to the person inhaling from the device including, but not limited to, an electronic cigarette, cigar, pipe, or hookah. A tobacco product does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.

8. What is tobacco paraphernalia?

Tobacco paraphernalia includes cigarette papers or wrappers, pipes, holders of smoking materials of all types, cigarette rolling machines, and any other item designed for the consumption, use, or preparation of tobacco products.

9. What about hookah lounges?

Hookah lounges are required to obtain a Tobacco Retail License. Hookah lounges cannot sell, dispense, or otherwise offer customers flavored tobacco products even if they are grandfathered in and have a permit to be a hookah lounge.

10. How do retailers obtain a Tobacco Retail License?

The information on how to obtain a license is available on the City of Fremont's webpage: www.Fremont.gov/TobaccoRetailLicense. Retailers must submit their application by January 1, 2020 in order to be in compliance. By providing a valid email address, retailers will receive an electronic confirmation of receipt for their records.

11. Is there a fee to apply for a Tobacco Retail License?

No. There is no fee required to obtain a license. The City is currently using existing resources to administer and enforce the program.

12. How does a Tobacco Retail License work?

Tobacco retailers in Fremont are required to submit an application for a Tobacco Retail License and meet ordinance requirements to obtain and maintain a license. The application is available at www.Fremont.gov/TobaccoRetailLicense.

13. What about other cities that do not have similar regulations?

Over 150 California municipalities have passed Tobacco Retail License requirements with a flavored tobacco product ban policy. Fremont's new regulations will make it more difficult for youth in Fremont to access harmful products.

14. What is the difference between the State license and this license?

The California State license is intended to prevent retailers from avoiding tax and selling unregulated tobacco products. Fremont's license will not supplant California's required tobacco license. Unlike the State license, a local license supports local compliance and enforcement checks of youth access laws and local tobacco laws.

15. What is the minimum age to purchase tobacco products? What about kids who purchase products online?

In 2016, the Stop Tobacco Access to Kids Enforcement (STAKE) Act raised the legal minimum age of purchase for tobacco products from 18 to 21. The law provides that the STAKE Act does not invalidate existing local government ordinances or prohibit the adoption of local government ordinances requiring a more restrictive legal age to purchase or possess tobacco.

The City Tobacco Retail License references "minimum age established by state law." The minimum age to purchase tobacco in Fremont is 21 to comply with the new state requirements.

In September 2019, California signed into law Senate Bill 39 which prohibits the sale, distribution, or non-sale distribution of tobacco products, as defined, directly or indirectly to

any person under 21 years of age through the United States Postal Service or through any other public or private postal or package delivery service. This bill additionally requires sellers, distributors, and non-sale distributors to deliver tobacco products only in conspicuously marked containers, as specified, and to obtain the signature of a person 21 years of age or older before delivering a tobacco product. The bill allows a person to designate an address for delivery that is different from the person's mailing or billing address if the person's mailing or billing address has been verified in accordance with specified provisions. Likewise, Fremont's new law requires sellers to positively identify the age of buyers, effectively banning customary online sales of all tobacco products in the city.

16. What will happen if a retailer is cited for a license violation during an inspection?

Violations are subject to administrative fines and license suspension and/or revocation. Violations may also be subject to a civil action brought by the City of Fremont, including suits for injunctive relief, which may also be punishable by fines. Criminal prosecution may also be sought for violations.

17. How long is the Tobacco Retail License effective?

The term of the license is one (1) year. Each license must be renewed annually by January 1. Each tobacco retailer needs to apply for renewal of the Tobacco Retail License no later than thirty (30) days before the expiration date of the license.

Tobacco retailers may be notified annually prior to the expiration of their license to prompt them to renew, which will be facilitated through the completion of an Annual Renewal Application available on the City's webpage: www.Fremont.gov/TobaccoRetailLicense.

18. What happens if a retailer wants to sell their business? Is their Tobacco Retail License transferrable to potential new owners?

No. A Tobacco Retail License may not be transferred from one person to another or from one location to another. A new license is required whenever a tobacco retailing location has a change in proprietor(s). (See Ordinance Sec. 8.75.160, License nontransferable.)

19. What does it mean for a business if they cannot obtain a Tobacco Retail License?

A Tobacco Retail License is not the same as a business license. Retailers that do not have a Tobacco Retail License may still operate their business, but will not be able to sell tobacco products.

20. What should a retailer do if they have multiple tobacco retailing locations?

Each location in Fremont that sells tobacco products and/or tobacco paraphernalia must have its own Tobacco Retail License.

21. Is there an appeal process?

There is a process in place to appeal a denial, suspension, or revocation of a Tobacco Retail License and to appeal the imposition of administrative fines.

Definitions of Terms

Flavored Tobacco Product:

A flavored tobacco product is any tobacco product which contains an ingredient that imparts a characterizing flavor. A characterizing flavor is a taste or aroma other than the taste or aroma of tobacco.

Mobile Vending:

No license may be issued to authorize tobacco retailing at other than a fixed location. For example, tobacco retailing by persons on foot or from vehicles is prohibited.

Tobacco Retailer:

Any tobacco retailer for which the principal or core business is selling tobacco products, tobacco paraphernalia, or both, as evidenced by any of the following: twenty percent (20%) or more of floor or display area is devoted to tobacco products, tobacco paraphernalia, or both; or 60 percent (60%) or more of gross sales receipts are derived from the sale or exchange of tobacco products, tobacco paraphernalia, or both; or fifty percent (50%) or more of completed sales transactions include tobacco products or tobacco paraphernalia.

any person under 21 years of age through the United States Postal Service or through any other public or private postal or package delivery service. This bill additionally requires sellers, distributors, and non-sale distributors to deliver tobacco products only in conspicuously marked containers, as specified, and to obtain the signature of a person 21 years of age or older before delivering a tobacco product. The bill allows a person to designate an address for delivery that is different from the person's mailing or billing address if the person's mailing or billing address has been verified in accordance with specified provisions. Likewise, Fremont's new law requires sellers to positively identify the age of buyers, effectively banning customary online sales of all tobacco products in the city.

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Tobacco Paraphernalia:

Any item designed for the consumption, use, or preparation of tobacco products.

Tobacco Product:

(1) Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.

(2) Any electronic device that delivers nicotine or other substances to the person inhaling from the device including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.

(3) Notwithstanding any provision of subsections (1) and (2) to the contrary, tobacco product includes any component, part, or accessory of a tobacco product, whether or not sold separately. Tobacco product does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.

More Information

For more information on the City of Fremont Tobacco Retail License program, please visit www.Fremont.gov/TobaccoRetailLicense or contact Code Enforcement at 510-494-4430 or code_enf@fremont.gov.