



Cindy Chadwick, County Librarian
Albany
Castro Valley
Centerville
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Extension Services
Fremont Main
Irvington
Newark
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San Lorenzo
Union City

Fremont Library Advisory Commission Agenda Monday, November 16, 2020

The Fremont Library Advisory Commission is a citizen commission appointed by the Fremont City Council. The Fremont Library Advisory Commission business is conducted in a public forum and operates within the provisions of the Brown Act. Information on the Brown Act may be obtained from the City Clerk's office at 3300 Capitol Avenue (phone 284-4060).

General Order of Business:

1. Call to Order – 7:00 p.m.
2. Roll Call
3. Approval of Minutes
4. Public Communications
5. Scheduled Items
6. Staff Report
7. Commission and Staff Communications
8. Future Agenda Items
9. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the chair will include comments and information by staff followed by Fremont Library Advisory Commission questions, inquiries or discussion. The authorized representative or interested citizens may then speak on the item. At the close of public discussion, the Commission will consider the item and action will be taken. Items on the agenda may be moved from the order listed.

Addressing the Fremont Library Advisory Commission

Any person may speak on any item under discussion by the Fremont Library Advisory Commission after receiving recognition by the Chair. Speaker cards will be available prior to and during the meeting. To address the Commission, a card must be submitted to the Chair indicating name, address and the number of the item upon which a person wishes to speak. Speakers are required to line up to conserve time between speakers. When addressing the Fremont Library Advisory Commission, please state your name and address. In order to ensure all persons have the opportunity to speak, a time limit may be set by the Chair for each speaker. In the interest of time, please limit your comments to new material; do not repeat what a prior speaker has said.

Administration
2450 Stevenson Blvd.
Fremont, CA 94538-2326
510-745-1504
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www.aclibrary.org

Public Communications

Any person desiring to speak on a matter that is not scheduled on this agenda may do so under Public Communications. The Fremont Library Advisory Commission will take no action on an item which does not appear on the agenda. The item will be agendaized for the next regular meeting or at a special meeting called in accordance with the terms of the Brown Act. The Fremont Library Advisory Commission may establish time limits of presentations.

Important Information Regarding the Fremont Library Advisory Commission Meeting

Pursuant to State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, the Fremont Main Library will not be open for November 16, 2020 meeting of the Fremont Library Advisory Commission. The meeting will be conducted remotely via video/teleconference. The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the videoconference or teleconference will be provided at the <https://fremont.gov/1480/Library-AdvisoryCommission>.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”), please contact Amanda Gallo at agallo@fremont.gov or 510-289-9053 at least [24/48] hours prior to this meeting for assistance.

HOW TO JOIN MAKE A PUBLIC COMMENT ONLINE OR BY PHONE: The meeting will begin at 7:00 pm. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start of the meeting

ONLINE: <https://zoom.us/j/96202078427>

Meeting ID: 962 0207 8427

When prompted, download and run the Zoom software on your computer. If you have not used Zoom on your computer before you may want to join the call 15 minutes early to test your configuration. Someone will be in the conference at that time to help you.

BY PHONE: +16699009128,,96202078427#

The agenda is available for download on the Fremont Main Library website at <http://www.aclibrary.org/content/fremont-library-advisory-commission> and on the City of Fremont website at <http://www.fremont.gov/1480/Library-Advisory-Commission>. Copies of the agenda are available at the City of Fremont City Clerk’s Office three days preceding the regularly scheduled meeting.

Information about Fremont Libraries or items scheduled on the Agenda may be referred to:

Brian Edwards, Library Division Director

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Alameda County Library
2400 Stevenson Bld.
Fremont, CA 94538
(510)745-1413

Amanda Gallo, Management Analyst

City of Fremont

3300 Capitol Avenue, Building A
Fremont, CA 94538
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Fremont Library Advisory Commission

Erika Albury

David Sheen, Vice Chair

Chitraleka Vivek, Chair

Kathleen Lang

Jennifer Choe

Felix Lechner

Janet Perry

Patricia Finch, Friends of the Library Representative

Rayland Ho, Student Commissioner

AGENDA
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – November 16th, 2020
7:00 P.M.-9:00 P.M.
VIRTUAL MEETING

1. **CALL TO ORDER – REGULAR MEETING 7:00pm**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES** of the meeting held on May 18, 2020
4. **PUBLIC COMMUNICATIONS (written/oral)**
5. **SCHEDULED ITEMS**
 - 5.1. Archimedes – Irvington update
 - 5.2. Libraries operating hours
 - 5.3. Library Services during pandemic
 - 5.4. Alameda County Library reopening plans
 - 5.5. Joint ACLAC/FLAC June meetings
6. **STAFF REPORT**
 - 6.1. Brian Edwards, Library Division Director
 - 6.2. Becky Machetta, Library Manager – Fremont Neighborhood Libraries
 - 6.3. Amanda Gallo, Management Analyst
7. **COMMISSION AND STAFF COMMUNICATIONS**
 - 7.1 Report on meeting of the Friends of the Fremont Library – Pat Finch
8. **FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**

MINUTES
FREMONT LIBRARY ADVISORY COMMISSION (FLAC) MEETING
MONDAY – May 18, 2020
7:00 P.M.-9:00 P.M.
VIRTUAL MEETING

1. CALL TO ORDER – REGULAR MEETING 7:00pm

The meeting was called to order at 7:03pm

2. ROLL CALL

Present:

Felix Lechner
Janet Perry
Kathleen Lang
Jennifer Choe
Patricia Finch
Rayland Ho
Chitraleka Vivek
David Sheen

Absent:

Erika Albury

City Staff:

Amanda Gallo

Library Staff:

Brian Edwards

3. APPROVAL OF MINUTES of the meeting held on September 16, 2019

Commissioner Finch motioned to approve the minutes, Commissioner Choe seconded.

Ayes: Patricia Finch, Felix Lechner, Jennifer Choe, Chitraleka Vivek

Abstain: Janet Perry, Rayland Ho, Kathleen Lang

4. PUBLIC COMMUNICATIONS (written/oral)

No members of the public present.

5. SCHEDULED ITEMS

5.1. Fremont Main Library – Group4 Archimedes and Space Plan update

Brian Edwards discussed the Facility Master Plan & Group4 Space Plan for an Archimedes space at the Fremont Library and/or Irvington Library. Under budgetary constraints building a dedicated site within Fremont Main Library was not feasible at this time. Edwards discussed programs in partnership at Robertson & Irvington High Schools with STEM educators. Edwards discussed the plans to work with Group4 Architecture and Berbawy Makers for modifying Irvington Library to focus primarily on Archimedes MakerSpace programming and creating a smaller collection. Commissioner Lang asked about providing an expanded Booklegger collection at the sites. Commissioner Perry made a motion, with Chair Vivek seconding to create a Archimedes sub-committee with the members of Felix

Lechner, Kathleen Lang, and Janet Perry to discuss expanding the Archimedes MakerSpace to Irvington Library.

5.2. Library Services during COVID-19 and Alameda County Shelter in Place Order Brian Edwards discussed the inventory process that was being done during the library closures. A complete inventory of 300,000+ items was being done for the library. A shift in the collection and space was happening inside of Fremont Main Library to expand Children's & Teen spaces inside the library. New computers have been installed throughout the library. 400 masks were sewn by library staff, and over 1,200 mask extenders were made in Archimedes MakerSpace. The library has begun digitizing the local history collection.

5.3. Proposal to work with Art Review Board on existing monument on corner of Stevenson Blvd & Civic Center as a Library marquee update

Commissioner Choe reported that the marquee has been identified as being possibly 50 years old, and therefore would take many studies and steps to pass through review.

Commissioner Choe made a motion to disband the subcommittee, Commissioner Finch seconded. Ayes: Choe, Finch, Lechner, Sheen, Ho, Perry, Vivek, Lang.

6. STAFF REPORT

6.1. Brian Edwards, Library Division Director – Contactless PickUp will begin on May 20th, 2020 at Fremont Main Library. The library is quarantining material based on the REALM (ReOpening Archives Libraries & Museums) national studies.

6.2. Amanda Gallo, City of Fremont– Gallo discussed the COVID webpage that the City created, along with information about the CARES Act and CBDG grants for rent relief. The City had a budget overview at their May 12th meeting, with the first public hearing on June 2nd regarding the FY2021 budget.

7. COMMISSION AND STAFF COMMUNICATIONS

7.1 Report on meeting of the Friends of the Fremont Library – Pat Finch

The Friends of the Library are in a holding pattern until they can return into the building. They are not entering the library during the pandemic. Currently they are selling online.

7.2 Commissioner Lechner stated that the COVID-19 pandemic will be government's finest hour, and how we respond in service will reflect on our role to the community.

8. FUTURE AGENDA ITEMS

- Chair Vivek asked to discuss increasing library hours.
- Remove the joint June ACLAC/FLAC meeting from the 1st Wednesday of June and add a June FLAC meeting to the annual agenda.

9. ADJOURNMENT

Commissioner Finch motioned to adjourn the meeting; Commissioner Schacter 2nd. The meeting adjourned at 8:30pm