

Agenda

FREMONT SENIOR CITIZENS COMMISSION

REGULAR MEETING

Friday, November 20, 2020

9:30 – 11:00 am

Pursuant to State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic, the Senior Center will not be open for the May 22, 2020 meeting of the Senior Citizens Commission. The meeting will be conducted remotely via video/teleconference. The Public may watch and/or participate in the public meeting by joining the meeting through the ZOOM Meeting Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the videoconference or teleconference will be provided at the SENIORCENTER@FREMONT.GOV.

HOW TO JOIN MAKE A PUBLIC COMMENT ONLINE OR BY PHONE: The meeting will begin at 9:30 a.m. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start of the meeting.

ONLINE: <https://zoom.us/j/91478067115?pwd=cGFsc1FLVitGZy8rZVUxYjFKR3BRUT09>
Password: 131367

When prompted, download and run the software on your computer. If you have not used ZOOM Meetings on your computer before you may want to join the call 15 minutes early to test your configuration. Someone will be in the conference at that time to help you.

BY PHONE: iPhone one-tap : US: +16699009128,,91478067115#,1#,131367# or
+13462487799,,91478067115#,1#,131367#

OR

Telephone: Dial: US: +1 669 900 9128
Webinar ID: 914 7806 7115
Password: 131367

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA"), please contact the Human Services Department at 510-574-2050 at least 48 hours prior to this meeting for assistance.

For information on current agenda items please contact the Human Services Department at (510) 574-2050.

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1. **CALL TO ORDER**

2. **ROLL CALL**

3. **SALUTE TO THE FLAG**

4. **APPROVAL OF MINUTES** of the Regular Meeting of October 23, 2020

5. **ORAL COMMUNICATIONS**

6. **WRITTEN COMMUNICATIONS**
The email comments submitted shall become part of the record of the Commission meeting.

7. **OLD BUSINESS**

7.1 WORLD HEALTH ORGANIZATION (WHO) AND AARP AGE-FRIENDLY ACTION PLAN UPDATE

Karen Grimsich, Administrator

BACKGROUND: The City of Fremont belongs to the World Health Organization's Age-Friendly Network. This worldwide network is organized into age-friendly domain areas, which in Fremont are: Health and Wellness, Outdoor Spaces and Buildings, Transportation, Social Participation and Inclusion, Volunteering and Civic Engagement, Community Information, Employment and Learning Opportunities, Housing and Dementia-related

Support. Information from the Fremont community in each domain area has been organized into an Age Friendly Action Plan.

The Age Friendly Action Plan document is in the process of being finalized.

RECOMMENDATION: That the commission have the opportunity to hear the status of the final document and what the next steps are for distributing.

7.2 SENIOR CITIZENS COMMISSION CODE REVIEW –

Commissioner Yamasaki

BACKGROUND: The Senior Citizens Commission has been operating on long-standing processes, which have served the commission and the city well. With emerging efforts and challenges, such as the Age-Friendly Action Plan and the Covid -19 pandemic the commission has decided it may be time to review our mission and purpose.

At the June 25, 2020 meeting a work-group was appointed to create a mission statement for the Senior Citizens Commission. The workgroup consists of Commissioners Yamasaki, Hoyne, Yee and Young.

RECOMMENDATION: That the commission have the opportunity to hear an update on what this group has been working on.

That the workgroup has the opportunity to gather input from the Commission about next steps.

Encl: Fremont Senior Citizens Commission Mission Statement Document

8. NEW BUSINESS

8.1 FY 2020-2021 Social Services Grant Mid-Year Evaluation Process

Leticia Leyva, Management Analyst II

BACKGROUND: The City of Fremont funds an array of local non-profit agencies through Social Service grants funded by the general fund, Community Development Block Grant (CDBG) fund and Paratransit (Measure B) fund. Funding is provided on a three-year cycle. Funding is provided on a three-year cycle; FY 2020-2021 is the second fiscal year of this

cycle. The fiscal year ends on June 30, 2021.

One of the functions of the Senior Citizens Commission (SCC) is to review and recommend grant funding of senior services proposals to the City Council. Based on the recommendation made by the SCC, in May 2019 the City awarded \$101,531 in funding to four Senior Services programs that provide services to low and moderate-income residents. The SCC also approved providing the LIFE ElderCare Meals on Wheels program with a sole source contract in the amount of \$77,133.

Mid-Year Evaluation: Another function of the SCC is to review agencies on a year to year basis through participation in the mid-year evaluation process. Commissioners generally attend at least one mid-year site visit as a way to become more familiar with individual agencies. Due to COVID-19, City staff and most, if not all, of our funded agencies have had to change the way work is done and how services are provided. We anticipate this may change the way the evaluation process is handled as well. Staff proposes that agencies complete an online mid-year questionnaire and that the site visit now take place virtually through the use of Zoom or other video conferencing service. Staff will coordinate with the agency staff and the commissioner to find the best time to conduct the online meeting. As for client feedback, staff proposes that we provide agencies with various methods for providing us client's perspective on the services they have provided. The methods can include but are not limited to:

- Vignettes
- Client satisfaction survey
- Phone calls
- Online meeting

We propose that the virtual site visits be conducted in February and March of 2021 giving staff a little extra time to coordinate with the different parties involved.

Mid-Year Questionnaire and Manager Evaluation Drafts: The City will be using ZoomGrants, an online grant submission / management program, for the Social Service grants mid-year evaluation process. The questionnaire will be completed by agencies via ZoomGrants. Staff is presenting

Commissioners with a copy of the draft Mid-Year questionnaire along with a copy of the manager evaluation and the evaluation timeline.

Enclosures: *FY 20-21 Mid-Year Agency Questionnaire – DRAFT*
 FY 20-21 Mid-Year Manager Evaluation – DRAFT
 FY 20-21 SSG Evaluation Timeline – DRAFT

RECOMMENDATIONS: Approve the Mid-year questionnaire, manager evaluation and the mid-year evaluation process/timeline as presented by staff. Provide staff with availability for visiting sites and chose a site to visit.

9. COMMISSION REPORTS

9.1 Health Issues/Senior Safety – Commissioners Helton and Hoyne

9.2 Marketing Outreach – Commissioners Davis and Yee

9.3 Senior Legislation – Commissioner Desai

9.4 Tri-City Senior Commissioner Coordination – Commissioners Helm,
Helton, Hoyne and Young

9.5 Tri-City Elder Coalition – Commissioners Desai, Wasserman, Yee and
Young

10. COMMISSION REFERRALS

None

11. STAFF REPORTS

11.1 Aging and Family Services – Karen Grimsich, Administrator AFS

11.2 Senior Center – Aisha Jasper, Senior Center Manager

12. COMMISSION COMMENTS

ADJOURNMENT
