CITY OF Fremont

SUBMITTAL REQUIREMENTS
TRANSPORTATION DEMAND MANAGEMENT

Transportation demand management programs (TDM Programs) are required for some project in order to reduce demand for vehicular travel and corresponding traffic congestion. TDM Programs implement environmental mitigation requirements related to growth and development.

The following materials are required for all TDM program submittals:

☐ (1) **Universal Planning Application (only one hard copy required)**
This application form must be signed and completed, including project information, property owner authorization, reimbursement agreement, consultant list, and hazardous waste and substances site identification. Please attach this submittal requirements checklist to the Universal Application.

☐ (2) **TDM Program Plan**
The applicant must provide a proposed or amended TDM Program and any supporting documentation. TDM programs shall incorporate the following elements:
- Project description, including proposed auto and bicycle parking
- Baseline trip generation/vehicle count information and analysis
- Performance targets
- TDM strategies likely to achieve the performance targets
- Performance monitoring and an adaptive management plan

☐ (3) **Site Plan**
The applicant must submit two paper copies and one PDF copy of the project site plan, showing all proposed buildings and parking areas.

Please submit two (2) hard copies and (1) electronic PDF copy of all required materials, unless otherwise stated above. For instructions on PDF submittals, please refer to the Universal Application.

This Submittal Requirements Checklist is part of your application. This Checklist shall be signed and submitted with all the required application materials as described above. An application is considered to be incomplete if any of the items on this Checklist have not been included. Processing of the application will be delayed until the submittal is determined to be complete.

I understand that my project review may be delayed if required materials are missing from the submittal package.

_____   _____
Project Applicant Signature   Date