

NOTIFICATION TO LANDLORD OF NONPAYMENT OF RENT PAYMENTS DUE TO COVID-19



On March 27, 2020, the Fremont City Council ratified a temporary Executive Order implementing a moratorium on residential evictions. This new Order imposes regulations related to evictions from all residential rental units where the failure to pay rent is due to income loss resulting from the declared Coronavirus (COVID-19) public health crisis.

To qualify for the protections of the Executive Order, tenants are required to submit a written notification to their landlord providing the reasons why they are unable to pay rent and demonstrating a connection to the COVID-19 crisis. Tenants must provide the written notice with supporting documentation to their landlord on or before the day rent is due but not later than five (5) calendar days after the tenant is properly served with a Notice of Termination. This form serves as the required written notification to landlords. The use of this form is not mandatory but highly encouraged. Tenants may use other forms of written notification.

The Executive Order applies to all renters, including mobile homeowners and mobile home renters.

TENANT INFORMATION:

Tenant's Name: (First, Last): _____

Address: _____ Unit No. _____

Phone: _____ Email Address: _____

COVID-19 FINANCIAL IMPACT: My family is financially impacted due to COVID-19 and not able to make timely rent payment due to the following (select one):

- Lay-off
- Missing work due to childcare needs arising from school closure
- Loss of hours
- Income reduction due to reduced business hours or business closure
- Substantial out-of-pocket medical expenses
- Compliance to state or government health authority that prevents me from working
- Other: _____

DOCUMENTATION: I am providing the following documentation of my substantial loss of income (select all that apply):

- Letter from employer or other source of income citing COVID-19 as a reason for reduced work hours, termination, or other significant reduction in pay
- Employer paycheck stubs showing the reduction in pay following the COVID-19 outbreak
- Bank statements showing a reduction in income following the COVID-19 outbreak
- Documentation showing payment of substantial out-of-pocket medical expenses caused by COVID-19
- Documentation showing the closure of school or childcare facility where a child in the tenant's care would otherwise be attending during the tenant's working hours
- Other documentation to show a substantial hardship or inability to pay rent caused by COVID-19

Please specify: _____

CERTIFICATION: I hereby certify that, to the best of my knowledge, the provided information is true and accurate. I understand that I must pay at least 50% of any overdue rent and expenses within 90 days following the expiration of the local emergency, and repay all outstanding overdue rent and expenses accrued within 180 days following the expiration of the local emergency.

Tenant's Name: _____ Date: _____

Tenant's Signature: _____ **TENANT MUST KEEP A COPY OF THIS FORM.**